

Final Plat Check List

I. Additions Or Deletions To Plat.

- ☐ The subdivision must comply with the provisions of the Chesapeake Bay Ordinance.
- ☐ Provide note to indicate the method of CBPA compliance, the type of facility utilized, as well as the recordation information
- ☐ All RPA's are to be shown and tied down at the property lines to include the 100' conservation area
- ☐ Provide vicinity sketch
- ☐ Label common areas as a, b, c, etc and note acreage of each area separately in the notes section.
- ☐ Provide note with asterisk on each lot between RPA limits and creek: "Conservation area to remain in its natural state, no structure to be located within the RPA."
- ☐ The BMP/storm water management maintenance agreement must be recorded prior to the recordation of the subdivision plat. Provide the deedbook and page reference for the agreement.
- ☐ Provide note with asterisk on each lot with greenway easements: "The greenway easement shown heron shall be for the continued conveyance of storm water from the state right of way and to be left in it's natural state and not be disturbed without written permission from Chesterfield County Environmental Engineering Department."
- ☐ Place reference symbol on each lot with wetlands.
Graphically show the 25' setback adjacent to all wetland, floodplain and backwater limits.
- ☐ Provide note with corresponding reference symbol for wetlands as shown: "U.S. Army Corps of Engineers or Commonwealth of Virginia jurisdictional wetlands not to be disturbed without written permission from the Corps of Engineers or Virginia Department of Environmental Quality"
- ☐ Provide a note for no masonry embellished entrance structures
- ☐ All easements, strips, and rights of way must be checked and approved by the Right of Way Department to verify they are unrestricted by any previous agreements or easements, prior to recordation.
- ☐ Provide deedbook and page for all existing offsite easements
- ☐ Provide pedestrian access easements with maintenance responsibility reference per plans
- ☐ All existing Dominion Virginia Power, C&P telephone, and/or Commonwealth/Colonial Gas pipeline easements/rights-of-way must be quit claimed prior to plat recordation due to VDOT right-of-way confluence.
- ☐ Provide minimum finished floor (MFF) elevations for lots
- ☐ Provide minimum crawl space (MCS) elevations for lots

- ☐ Provide standard rear yard easements
- ☐ The Virginia State Registration Board Certification Stamp must appear on the linens/mylars and be signed
- ☐ Complete subdivision certificate
- ☐ Provide subdivision identification number
- ☐ Provide date on plat
- ☐ Complete surveyor's certificate
- ☐ Complete source of title
- ☐ The county reserves the right to make additional requirements for on-site and off-site easements, as deemed necessary by an on-site review of the road and drainage plans

II Prior Approvals

- ☐ Release from GIS, to include House Numbering
- ☐ Release from Right Of Way Department
- ☐ Release from Assessor's Office
- ☐ Provide Richmond Regional Planning District Commission road name approval
- ☐ If private road name signs are to be utilized, provide a detail of the proposed design to be reviewed for approval.
- ☐ All required transportation improvements on existing state route roads shall be satisfactorily completed prior to recordation.
- ☐ Provide VDOT approval of geotechnical confirmation of trench and fill compaction, for roadways.
- ☐ Provide a single sheet site plan with vehicle counts to be sent to Dominion Virginia Power for streetlight location approval.
- ☐ Land disturbance permit must be issued.
- ☐ Road and drainage plans must be approved
- ☐ Provide commitment letter from the appropriate pipeline entities for quitclaim of easements at time of state acceptance
- ☐ RPA limit signs must be installed prior to recordation.

III. Monetary Requirements.

- ☐ Per Ordinance Sec.19-233, amended March 14, 2001, as applicable, provide \$100.00 per lot BMP Maintenance fee payable to the Treasurer of Chesterfield County.
- ☐ Per Ordinance Sec.19-233, amended March 14, 2001, provide Upper Swift Creek Regional BMP Construction Fee, as applicable, in an amount to be determined upon submission and receipt of the linen and mylars to Environmental Engineering. This allows for accurate calculations utilizing the current "ENR" cost index, payable to the Treasurer of Chesterfield County
- ☐ Provide street sign fee (\$150.00 per intersection), payable to the Treasurer of Chesterfield County
- ☐ Provide streetlight fees to include the \$50.00 program administration fee, payable to the Treasurer of Chesterfield County
- ☐ An itemized cost estimate of the proposed utilities, drainage and road improvements, plus snow removal, showing how the total on the subdivision bond was derived, must be approved prior to surety submittal.
- ☐ Copy of the valid contract that the developer has for snow removal
- ☐ A 100% surety for the remaining improvements and 10% for completed work, must be duly executed prior to recordation

IV. Erosion control

- ☐ All erosion control ordinance requirements, including satisfactory implementation and/or maintenance of erosion control measures in the field, shall be fulfilled prior to recordation.